



TEIMUN 2021

**CONFERENCE REFUND
POLICY**

1. GENERAL CONDITIONS

In certain cases, it is possible to have your attendance fee refunded. This may be the case if you cancel your own registration, or if your participation is no longer possible due to a decision of the Board of Directors (see section 2). For refunds arising as a consequence of the coronavirus pandemic a modified refund policy applies, subject to conditions (see sections 3 & 4).

By submitting your application and joining TEIMUN 2021, you are agreeing to the conditions set forth in this refund policy. The TEIMUN Foundation reserves the right to amend this policy without prior notification.

2. GENERAL REFUND POLICY

General refunds of attendance fees at TEIMUN 2021, for reasons **unrelated to the coronavirus pandemic**, are governed by the following deadlines:

Refund requested	Amount refunded
8 weeks or less before the first day of TEIMUN	No refund
10-8 weeks before the first day of TEIMUN	50% of the fee
11 weeks or longer before the first day of TEIMUN	100% of the fee

In case of a refund, the Board of Directors charges €30 administrative fees to process your refund. This will be deducted from the total refund you are eligible for. The date of your first refund request is leading in the determination of your refund eligibility under this section.

3. REFUNDS ARISING FROM COVID-19 RELATED CIRCUMSTANCES: BEFORE TEIMUN

The TEIMUN Board of Directors wishes to aid all attendees and delegations in taking responsibility for their own role in containing the Covid-19 pandemic. Therefore, attendees and delegations unable to attend the conference due to circumstances related to the coronavirus pandemic, arising **before the first day of the conference**, are eligible for a full refund of the attendance fee.

Circumstances where this applies:

- In the event of testing positive for Covid-19 within 10 days of the first day of the conference, a copy of the positive Covid-19 test result will be required as evidence.
- For all other Covid-19-related circumstances arising within 10 days of the first day of the conference, refund eligibility will be determined on a case-by-case basis. Therefore, make sure to keep a copy of all documents and communication used for all aspects of your preparation for the TEIMUN conference and associated travel to the Netherlands.

To submit the evidence required, send an email to participants@teimun.org. In case of a refund, the Board of Directors charges €30 administrative fees to process your refund. This will be deducted from the total refund you are eligible for. The date of your first refund request is leading in the determination of your refund eligibility under this section.

4. REFUNDS ARISING FROM COVID-19 RELATED CIRCUMSTANCES: DURING TEIMUN

The TEIMUN Board of Directors wishes to aid all attendees and delegations in taking responsibility for their own role in containing the Covid-19 pandemic, especially during their attendance of TEIMUN 2021 itself. Individual delegates who test positive for Covid-19 and provide the Board of Directors with a copy of their positive Covid-19 test result on or after the first day of the conference are eligible for an adjusted refund in line with the Foundation's irrecoverable and administrative costs arising from their incomplete participation. The total amount refunded already takes account of the mentioned administrative costs:

Refund requested AND evidence submitted	Amount refunded
Day 1	€ 100
Day 2	€ 80
Day 3	€ 60
Day 4	€ 40
Day 5	€ 20
Day 6	No refund (€0.0)
Day 7	No refund (€0.0)

To submit the evidence required, send an email to participants@teimun.org. The date of your refund request **and** submission of evidence is leading under this section.

Should a single (1) delegation member test positive for Covid-19, they will be excluded from further participation in TEIMUN 2021 and their conference fee will be refunded according to the rules stipulated in this section. The delegation will be allowed to continue their attendance of TEIMUN 2021, provided that the positively-tested individual has **not been in close contact with more than one other member of the delegation**, who will likewise be excluded subject to the rules stipulated in this section.

Should more than one member of the delegation test positive for Covid-19, and/or should they come into close contact with more than one (1) other member of the delegation, the delegation as a whole will unfortunately have to be excluded from further participation in TEIMUN 2021. In that case, the same refund rules as for individuals apply, as stipulated in this section.