



# **GrunnMUN 2024 Refund Policy**

Prepared by the TEIMUN Foundation



# GrunnMUN Conference 2024 Refund Policy

**Valid: 01/01/2024 – 31/12/2024**

Thank you for registering for GrunnMUN 2024 hosted by TEIMUN. We understand that unforeseen circumstances may arise, and we aim to provide a fair and transparent refund policy for our participants. Please review the following guidelines regarding refunds for our event.

## 1. General Conditions

This refund policy outlines the terms and conditions for refund requests related to the GrunnMUN Conference 2024. By registering and participating in GrunnMUN 2024, participants agree to adhere to the conditions outlined in this policy.

## 2. General Refund Policy

### 2.1 Cancellation Requests

Participants may request a full refund of their attendance fee if they decide to cancel their participation for reasons unrelated to the section 3 “Exceptional Circumstances”. To be eligible for a refund, cancellation requests must be submitted at least 21 days before the commencement of the conference. Requests should be sent to [participants@teimun.org](mailto:participants@teimun.org), and the date of the initial refund request will determine eligibility under this section.

### 2.2 Deadline for Refund Requests

No refunds will be processed for cancellation requests made after the 21-day deadline, unless covered by Section 3 (Refunds Arising from Exceptional Circumstances).

## 3. Exceptional Circumstances

3.1 In exceptional circumstances, such as a medical emergency, death in the family, or other unforeseen events, participants may submit a refund request beyond the specified timeframe.

3.2 All exceptional circumstances will be reviewed on a case-by-case basis, and supporting documentation may be required.

3.3 Requests for refunds based on exceptional circumstances must be submitted no later than the 1st of March.

## 4. Refund Process

4.1 To request a refund, participants must send an email to [participants@teimun.org](mailto:participants@teimun.org) with the following information:

- Full name
- Date of payment
- Brief explanation of the reason for the refund

4.2 Refund requests will be processed within 14 days of receipt, and participants will be notified of the outcome.

4.3 Approved refunds will be issued using the original payment method.



## **5. Transfer of Registration**

5.1 In case a participant is no longer capable of attending the conference, that participant may transfer their registration to another individual at no additional cost.

5.2 Requests for registration transfers must be submitted in writing to [participants@teimun.org](mailto:participants@teimun.org) by 23.02.2024.

5.3 To request a refund, participants must send an email the following information:

- Full name of the participant who originally registered
- Full name of the participant to whom the registration is being transferred
- Email address of the participant to whom the registration is being transferred
- Date of birth of the participant to whom the registration is being transferred
- Date of payment

5.4 Transfer of registration requests will be reviewed on a case-by-case basis.

## **6. No-Show Policy**

Participants who do not attend the event without submitting a refund request will not be eligible for a refund.

## **7. Questions and Assistance**

For questions or assistance regarding the refund process, please contact our event support team at [info@teimun.org](mailto:info@teimun.org) and [participants@teimun.org](mailto:participants@teimun.org)

**8. The TEIMUN Foundation reserves the right to update or modify this refund policy as needed, and any changes will be communicated to registered participants.**