



# **TEIMUN 2024 Refund Policy**

Prepared by the TEIMUN Foundation



# TEIMUN Conference 2024 Refund Policy

Valid: 01/01/2024 – 31/12/2024

Thank you for registering for TEIMUN 2024 hosted by the TEIMUN Foundation. We understand that unforeseen circumstances may arise, and we aim to provide a fair and transparent refund policy for our participants. Please review the following guidelines regarding refunds for our event.

## 1. General Conditions

This refund policy outlines the terms and conditions for refund requests related to the TEIMUN Conference 2024. By registering and participating in TEIMUN 2024, participants agree to adhere to the conditions outlined in this policy.

## 2. General Refund Policy

The Standard Cancellation/Refund Policy set out in Article 2 is applicable in the following cases: the withdrawal of an application, cancellation of conference registration, the rejection of a visa, or if participation is no longer possible due to a decision made by the Board of Directors.

### 2.1 Cancellation Requests Periods

Requests should be sent to [participants@teimun.org](mailto:participants@teimun.org), and the date of the initial refund request will determine eligibility under this section.

The following procedure determines eligibility for the standard cancellation/general attendance fees refunds:

Refund Required / Requested	Amount Refunded
8 weeks or less before the first day of the conference	No refund (€0.0)
10-8 weeks before the first day of the conference	50% of the attendance fee
11 weeks or longer before the first day of the conference	100% of the attendance fee

## 3. Exceptional Circumstances

3.1 In exceptional circumstances, such as a medical emergency, death in the family, or other unforeseen events of such proportion, participants may submit a refund request beyond the specified timeframe.

3.2 All exceptional circumstances will be reviewed on a case-by-case basis, and supporting documentation may be required.

3.3 Requests for refunds based on exceptional circumstances must be submitted no later than the 8th of July.

## 4. Refund Process

4.1 To request a refund, participants must send an email to [participants@teimun.org](mailto:participants@teimun.org) with the following information:

- Full name
- Date of payment
- Brief explanation of the reason for the refund



4.2 Refund requests will be processed within 14 days of receipt, and participants will be notified of the outcome.

4.3 Approved refunds will be issued using the original payment method.

### **5. No-Show Policy**

Participants who do not attend the event without submitting a refund request will not be eligible for a refund.

### **6. Questions and Assistance**

For questions or assistance regarding the refund process, please contact our event support team at [info@teimun.org](mailto:info@teimun.org) and [participants@teimun.org](mailto:participants@teimun.org)

**7. The TEIMUN Foundation reserves the right to update or modify this refund policy as needed, and any changes will be communicated to registered participants.**